

MELBOURNE IMiA19

1 – 3 MARCH 2019

Melbourne Convention and Exhibition Centre

imia19.com.au



SUPPORT AND EXHIBITION PROSPECTUS



The Royal
Australian &
New Zealand
College of
Psychiatrists



RACGP



RACP
Specialists. Together



INVITATION TO ATTEND

On behalf of the Organising Committee, I am delighted to invite you to the 5th International Medicine in Addiction (IMiA) Conference in Melbourne. A joint initiative of the Royal Australian and New Zealand College of Psychiatrists, Royal Australasian College of Physicians and the Royal Australian College of General Practitioners, IMiA is the premier addiction conference for medical practitioners in Asia and Oceania.

IMiA 2019 builds on the enormous success of the previous meetings, with a stimulating program that informs evidence-based addiction practice. The program is structured to provide in-depth perspectives on common clinical presentations by leading clinical academics in the addiction field, with related workshops available each afternoon. The program also provides an opportunity to network with colleagues, and actively promote connections between addiction clinicians across the region. IMiA 2019 will have a particular focus on behavioural addictions and managing addiction in marginalised/complex populations, as well as exploring controversies and providing clinical updates. It promises to leave you with an enriched understanding of these and other current issues.

We look forward to welcoming you to the world's most liveable city and sharing 3 days with you in Melbourne, from 1 – 3 March 2019.

Dr Martyn Lloyd-Jones

Convenor, IMiA 2019



WHY YOU SHOULD BE INVOLVED

With over 600 delegates expected to attend the Conference, aligning your organisation provides you with the opportunity to consolidate relationships and expose your brand to a highly targeted audience involved in addiction medicine.

Become a valued Supporter or Exhibitor at the 5th International Medicine in Addiction Conference and:

- » participate in Asia and Oceania's premier conference for addiction medicine
- » gain significant brand exposure to over 600 psychiatrists, medical practitioners and allied clinicians, all under one roof
- » connect with key decision makers in major health, research and academic institutions, while building life-long relationships with those who will become the future of addiction medicine
- » ensure your organisation stays abreast of current developments and research and use this information to stay ahead of the market
- » increase awareness and exposure of your organisation via a variety of marketing mediums
- » develop business connections and strengthen relationships through face-to-face engagement
- » exhibit and generate new leads, develop your brand or launch a new product through the exhibition
- » maximise your time and resources by showcasing your organisation to a relevant and influential audience in an environment away from the competition of everyday distractions
- » utilise this multi-level platform to demonstrate new equipment, promote new products or techniques and generate new business
- » strengthen awareness of your brand.



MARKETING REACH

The RACGP, RANZCP and RACP have extensive communication channels across each of their medical specialties. Communication methods include print advertising, advertorials, email blasts, inclusion in newsletters and websites.

The RACGP, RANZCP and RACP communicate to over 38,000, 6000 and 25,000 members respectively, on a regular basis through a range of channels – the International Medicine in Addiction Conference will be promoted through these channels.

ONLINE

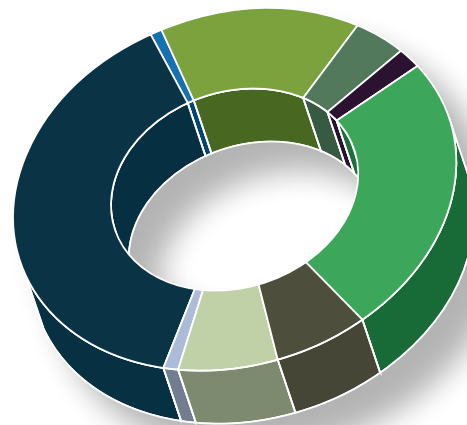
A website devoted to the Conference is now live and will be updated continuously in the lead up to the event, providing the most up-to-date information on the program, speakers, social activities and a section dedicated to supporters and exhibitors.

The event will be included in the three Colleges' national and state based newsletters, listed on the events section of their websites and promoted through email blasts and all relevant platforms to selected categories of members.

DELEGATE PROFILE

Delegate numbers in the region of 600 are expected over the course of the event. Delegates will include general practitioners, psychiatrists, psychologists, physicians and practice nurses who have an interest in, or practice in the area of addiction medicine. Overseas speakers and delegates as well as locals are expected to attend.

2017 DELEGATE PROFILE TOTAL REGISTERED DELEGATES 721



AUSTRALIA & NEW ZEALAND

	Australian Capital Territory	8
	New South Wales	248
	Northern Territory	6
	Queensland	95
	South Australia	27
	Tasmania	12
	Victoria	160
	Western Australia	43
	New Zealand	45
TOTAL		644
INTERNATIONAL		77

CONFERENCE CITY AND VENUE

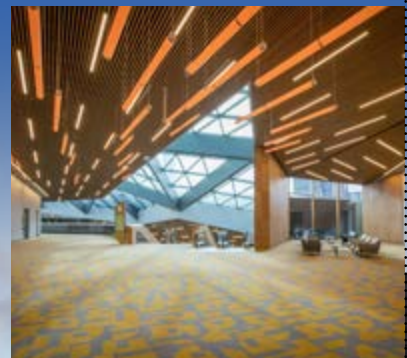
When it comes to convention centres the Melbourne Convention Centre is a convention centre like no other.

The Convention Centre is easily accessible from every direction by foot, car or public transport and is surrounded by cafes, bars, shopping and fine restaurants.

Setting new world benchmarks as the first convention centre to be awarded a 6 Star Green Star environmental rating by the Green Building Council of Australia, the centre is also raising standards to new heights in innovation, technology, imaginative catering and service options.

Melbourne Convention and Exhibition Centre

1 Convention Centre Place
South Wharf VIC 3006 Australia
www.mcec.com.au
T +61 3 9235 8000



SUPPORT OPPORTUNITIES

PRINCIPAL SUPPORTER

\$35,000 (inc. GST)

EXCLUSIVE OPPORTUNITY

As the IMiA 2019 Conference Principal Supporter, you will benefit from the highest level of exposure and representation with the following entitlements:

Exhibition

Double exhibition display table with backing board set up in a premium location within the Conference exhibition

Registration

Six (6) complimentary full supporter/exhibitor registrations that include:

- » access to scientific program sessions
- » access to the exhibition hall
- » daily catering
- » access to the conference app
- » name badge and lanyard
- » one (1) ticket each to both official social functions: Welcome Reception and Gala Dinner

Company Promotion

Verbal acknowledgement by the Conference Convenor during the Opening Ceremony

Company logo acknowledgement as the Principal Supporter in the following materials (subject to production deadlines and to appear a minimum of once in each of the colleges' publications):

- » national and state based newsletters distributed by the individual colleges
- » industry based national and international publications
- » conference website with hyperlink to your preferred website
- » company logo and acknowledgement on PowerPoint reel featured in the plenary room and all session rooms to be shown before and after sessions
- » company logo and acknowledgement on the support acknowledgement board at the venue
- » One (1) PDF attachment included within the conference app to promote products or services (supporter to provide)

- » Two (2) conference app push notifications during the Conference (content to be provided by the supporter, schedule to be negotiated)
- » one (1) reserved table (maximum of 10 seats) in premium location at the Conference Gala Dinner (all guests attending must hold a Gala Dinner ticket)

Supporter Networking Function

Opportunity for supporter to create and host a networking function pre Conference (all costs borne by the supporter). The Conference will assist to promote the function via the website and to provide registration facility via the main delegate registration process (if there is no cost to attend).

Delegate listing supplied two weeks prior to the Conference includes limited fields as follows:

- » First name
- » Surname
- » Organisation
- » State/Country

**Please note: the delegate listing is subject to delegates opting in.*

Option:

Choose one of the following packages to complement your Principal Supporter Package:

- » Re-Charge Zone
- » Welcome Reception Supporter

All packages not selected as options by 30 September 2018 will be released for re sale.

CLICK HERE TO APPLY

PREMIUM SUPPORTER

\$15,000 (inc. GST)

THREE (3) OPPORTUNITIES

As an IMiA 2019 Conference Premium Supporter, you will benefit from the following entitlements:

Exhibition

Single (1) exhibition display table with backing board set up in a premium location within the Conference exhibition.

Opportunity to purchase an additional booth at 50% of purchase price.

Registration

Three (3) Complimentary full supporter/exhibitor registrations that include:

- » access to scientific program sessions
- » access to the exhibition hall
- » daily catering
- » access to the conference app
- » name badge and lanyard
- » one (1) ticket each to both official social functions: Welcome Reception and Gala Dinner

Company Promotion

Company logo acknowledgement as the Premium Supporter in the following materials (subject to production deadlines and to appear a minimum of once in each of the colleges' publications):

- » national and state based newsletters distributed by the individual colleges
- » industry based national and international publications

- » conference website with hyperlink to your preferred website
- » company logo and acknowledgement on PowerPoint reel featured in the plenary room and all session rooms to be shown before and after sessions
- » company logo and acknowledgement on the support acknowledgement board at the venue
- » One (1) PDF attachment included within the conference app to promote products or services (supporter to provide)
- » One (1) conference app push notifications during the Conference (content to be provided by the supporter, schedule to be negotiated)
- » one (1) reserved table (maximum of 10 seats) in premium location at the Conference Gala Dinner

Delegate listing supplied two weeks prior to the Conference includes limited fields as follows:

- » First name
- » Surname
- » Organisation
- » State/Country

**Please note: the delegate listing is subject to delegates opting in.*

[CLICK HERE TO APPLY](#)





COMMUNITY SUPPORTER

\$8,000 (inc. GST)

FIVE (5) OPPORTUNITIES AVAILABLE

The IMiA 2019 Committee encourages support from a wide range of organisations to reflect the broader community involvement and linkages with mental health and addiction medicine.

Exhibition

Single (1) exhibition display table with backing board set up in a premium location within the Conference exhibition

Registration

Two (2) complimentary full supporter/exhibitor registrations that include:

- » access to scientific program sessions
- » access to the exhibition hall
- » daily catering
- » access to the conference app
- » name badge and lanyard
- » one (1) ticket each to both official social functions: Welcome Reception and Gala Dinner

Company Promotion

Company logo acknowledgement as the Community Supporter in the following materials (subject to production deadlines and to appear a minimum of once in each of the colleges' publications):

- » national and state based newsletters distributed by the individual colleges

- » Opportunity to display company material in the lounge area of the exhibition during breaks
- » industry based national and international publications
- » conference website with hyperlink to your preferred website
- » company logo and acknowledgement on PowerPoint reel featured in the plenary room and all session rooms to be shown before and after sessions
- » company logo and acknowledgement on the support acknowledge board at the venue

Delegate listing supplied two weeks prior to the Conference includes limited fields as follows:

- » First name
- » Surname
- » Organisation
- » State/Country

**Please note: the delegate listing is subject to delegates opting in.*

CLICK HERE TO APPLY



SOCIAL FUNCTIONS AND HOSPITALITY SUPPORT OPPORTUNITIES

GALA DINNER SUPPORTER

\$10,000 (inc. GST)

EXCLUSIVE OPPORTUNITY

The Gala Dinner will surely be a night to remember as a celebration of three esteemed colleges collaborating to bring to light the importance of addiction in medicine. As the supporter of this Gala Dinner you will have access to a wide variety of health care professionals in an intimate environment.

In addition, as the IMiA 2019 Gala Dinner Supporter, you will benefit from the following entitlements:

Registration

Two (2) complimentary full supporter/exhibitor registrations that include:

- » access to scientific program sessions
- » access to the exhibition hall
- » daily catering
- » access to the conference app
- » name badge and lanyard
- » one (1) ticket each to both official social functions: Welcome Reception and Gala Dinner

Company Promotion

Verbal acknowledgement by the Conference Convenor at the commencement of the Conference Gala Dinner

Company logo acknowledgement as the Gala Dinner Supporter in the following materials (subject to production deadlines and to appear a minimum of once in each of the colleges' publications):

- » national and state based newsletters distributed by the individual colleges
- » industry based national and international publications
- » conference website with hyperlink to your preferred website
- » company logo and acknowledgement on PowerPoint reel featured in the plenary room and all session rooms to be shown before and after sessions
- » company logo and acknowledgement at Gala Dinner via PowerPoint slide
- » opportunity for a company representative to make a three (3) minute presentation at commencement of the evening (subject to committee approval)

- » company logo and acknowledgement on the support acknowledgement board at the venue
- » one (1) reserved table (maximum of 10 seats) in premium location at the Conference Gala Dinner
- » opportunity to display one (1) pull up banner at the entrance to the Gala Dinner venue (supplied by supporter) during the Conference Dinner
- » company logo on all table listings on arrival and on all dinner menus
- » opportunity to include one (1) promotional item at place settings at the Conference Dinner (subject to committee approval)

Delegate listing supplied two weeks prior to the Conference includes limited fields as follows:

- » First name
- » Surname
- » Organisation
- » State/Country

**Please note: the delegate listing is subject to delegates opting in.*

Option:

Exhibition \$2,500 (valued at \$5,000)

Single (1) exhibition display table with backing board set up in a premium location within the Conference exhibition at 50% discount.

[CLICK HERE TO APPLY](#)

WELCOME RECEPTION SUPPORTER

\$10,000 (inc. GST)

EXCLUSIVE OPPORTUNITY

As the IMiA 2019 Welcome Reception Supporter, you will mark your mark with delegates at the first of the social functions and you will benefit from the following entitlements:

Registration

Two (2) complimentary full supporter/exhibitor registrations that include:

- » access to scientific program sessions
- » access to the exhibition hall
- » daily catering
- » access to the conference app
- » one (1) ticket each to both official social functions: Welcome Reception and Gala Dinner
- » four (4) additional tickets for the Welcome Reception only.

Company Promotion

Company logo acknowledgement as the Welcome Reception supporter in the following materials (subject to production deadlines and to appear a minimum of once in each of the colleges' publications):

- » national and state based newsletters distributed by the individual colleges
- » industry based national and international publications
- » conference website with hyperlink to your preferred website
- » company logo and acknowledgement on PowerPoint reel featured in the plenary room and all session rooms to be shown before and after sessions
- » company logo and acknowledgement immediate prior to the Welcome Reception in all session rooms operating via PowerPoint slide
- » opportunity for a company representative to make a three (3) minute presentation in the main plenary session room immediately prior to the commencement of the Welcome Reception (subject to committee approval)

- » company logo and acknowledgement on the support acknowledgement board at the venue
- » opportunity to display four (4) pull up banners for placement at the Welcome Reception venue (supplied by supporter)
- » company logo on all table number stands, all table listings on arrival and on all dinner menus
- » opportunity to provide meet and greet staff from your company for the duration of the Welcome Reception

Delegate listing supplied two weeks prior to the Conference includes limited fields as follows:

- » First name
- » Surname
- » Organisation
- » State/Country

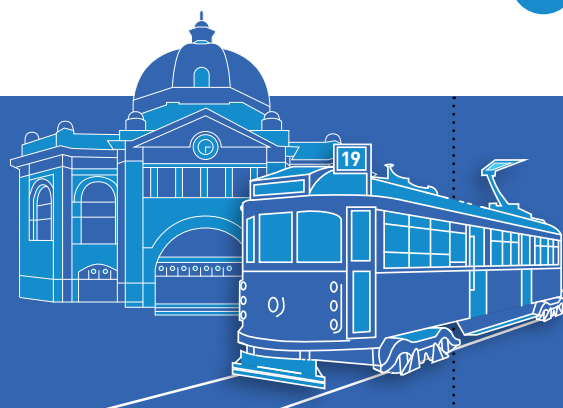
**Please note: the delegate listing is subject to delegates opting in.*

Option:

Exhibition **\$2,500** (valued at \$5,000)

Single (1) exhibition display table with backing board set up in a premium location within the Conference exhibition at 50% discount.

CLICK HERE TO APPLY



ESPRESSO BAR SUPPORTER

\$12,000 (inc. GST)

EXCLUSIVE OPPORTUNITY

As the IMiA 2019 Espresso Bar Supporter, you are guaranteed prominent placement of your brand through the Exhibition during all catering breaks. Included in this exclusive package is one coffee cart, barista and all consumables – service will be on arrival and covers all three catering breaks each day.

Registration

One (1) complimentary full supporter/exhibitor registration that includes:

- » access to scientific program sessions
- » access to the exhibition hall
- » daily catering
- » access to the conference app
- » one (1) ticket each to both official social functions: Welcome Reception and Gala Dinner

Company Promotion

Company logo acknowledgement as the Espresso Bar Supporter in the following materials (subject to production deadlines):

- » conference website with hyperlink to your preferred website
- » company logo and acknowledgement on PowerPoint reel featured in the plenary room and all session rooms to be shown before and after sessions
- » company logo and acknowledgement on the support acknowledgement board at the venue
- » opportunity to display one (1) pull up banner nearby to coffee cart (supplied by supporter)

- » opportunity to provide branded coffee cups, napkins, sugar sachets and stirrers for placement on each coffee cart (supplied by supporter)
- » opportunity to provide apparel for the barista to wear over the duration (supporter to provide at additional cost and subject to committee approval)

Delegate listing supplied two weeks prior to the Conference includes limited fields as follows:

- » First name
- » Surname
- » Organisation
- » State/Country

**Please note: the delegate listing is subject to delegates opting in.*

[CLICK HERE TO APPLY](#)



PROGRAM SUPPORT OPPORTUNITIES

INDUSTRY BREAKFAST SYMPOSIA

\$8,000 (inc. GST)

TWO (2) OPPORTUNITIES

Two (2) breakfast sessions are available from 0700 – 0830 on the following days:

- » Friday 1 March 2019
- » Saturday 2 March 2019

This session allows the supporter full editorial control and access to participating delegates. The breakfast sessions will be promoted on the website pre-Conference, via the Conference program and daily via the house keeping notes. Conference will provide the session room at venue and AV complete with an audiovisual technician for the duration of the breakfast session, plus one full registration for the breakfast speaker.

Exclusive naming rights and branding of the breakfast is yours when you take up this package.

IMiA 2019 will promote your breakfast symposia via the website on the Industry Breakfast Symposia page, via one dedicated e-blast prior to the Conference and provide an online registration facility via the main delegate registration process (if the cost to attend is free).

Registration

One (1) complimentary full registration for your speaker that includes:

- » access to scientific program sessions
- » access to the exhibition hall
- » daily catering
- » access to the conference app
- » Name badge and lanyard
- » one (1) ticket each to both official social functions: Welcome Reception and Gala Dinner

One (1) complimentary full supporter/exhibitor registrations that include:

- » access to scientific program sessions
- » access to the exhibition hall
- » daily catering
- » access to the conference app
- » Name badge and lanyard
- » one (1) ticket each to both official social functions: Welcome Reception and Gala Dinner

Company Promotion

Company logo acknowledgement as an Industry Breakfast Symposia Supporter in the following materials (subject to production deadlines):

- » conference website with hyperlink to your preferred website
- » company logo and acknowledgement on PowerPoint reel featured in the plenary room and all session rooms to be shown before and after sessions
- » company logo and acknowledgement on the support acknowledgement board at the venue
- » online booking facility for breakfast session upon registration
- » one (1) e-blast invitation promoting breakfast to Conference database/registered delegates
- » opportunity to brand your session with your free standing banners x 2 per session (supporter to provide free standing signage approximately 2m high x 1m high).
- » Online booking facility as part of the Conference registration process

Delegate listing supplied two weeks prior to the Conference includes limited fields as follows:

- » First name
- » Surname
- » Organisation
- » State/Country

**Please note: the delegate listing is subject to delegates opting in.*

Supporter to provide

- » 200 word synopsis including speakers' details and content for Organising Committee approval and promotion on the Conference website
- » any additional audiovisual equipment costs are to be borne by the supporter
- » speakers' costs all borne by supporter
- » cost of breakfast catering all borne by the supporter.

CLICK HERE TO APPLY

TECHNOLOGY SUPPORT OPPORTUNITIES

CONFERENCE APP

\$8,000 (inc. GST)

EXCLUSIVE OPPORTUNITY

As the IMiA 2019 conference app supporter, your logo will feature together with the Conference logo on the splash page and footer of the conference app. Each delegate will receive a unique app log in prior to their arrival onsite. The delegate app will provide direct and constant exposure throughout the Conference.

Registration

Two (2) complimentary full supporter/exhibitor registration that includes:

- » access to scientific program sessions
- » access to the exhibition hall
- » daily catering
- » two push notifications to be sent to delegates throughout the Conference (content to be approved by the Committee)
- » one (1) ticket each to both official social functions: Welcome Reception and Gala Dinner

Company Promotion

Company logo acknowledgement as conference app supporter in the following materials (subject to production deadlines):

- » Conference website with hyperlink to your preferred website (our supporters page)
- » One (1) push notification sent to delegates during the Conference (content to be approved by committee)
- » Post event analytics on app usage
- » Company material linked in the app via PDF and weblink
- » Company logo on the footer of each page of the app
- » Company logo and acknowledgement on PowerPoint reel featured in the plenary room and all session rooms to be shown before and after sessions
- » Company logo and acknowledgement on the support acknowledgement board at the venue

Delegate listing supplied two weeks prior to the Conference includes limited fields as follows:

- » First name
- » Surname
- » Organisation
- » State/Country

**Please note: the delegate listing is subject to delegates opting in.*

[CLICK HERE TO APPLY](#)

RE-CHARGE ZONE

\$8,000 (inc. GST)

As the IMiA 2019 Re-Charge Lounge Supporter, your branding will be apparent in this gathering place for delegates attending. The zone will feature simple and comfortable, lounge seating, a re-charge facility for smart phones and devices. Arrange to meet a colleague or client here at this busy hub or simply take the opportunity to relax in the lounge area and re-charge.

Lounge will measure approximately 3mx3m and will be centrally located.

Registration

One (1) complimentary full supporter/exhibitor registration that includes:

- » access to scientific program sessions
- » access to the exhibition hall
- » daily catering
- » two push notifications to be sent to delegates throughout the Conference (content to be approved by the Committee)
- » one (1) ticket each to both official social functions: Welcome Reception and Gala Dinner

Company Promotion

Company logo acknowledgement as Re-charge Zone Supporter in the following materials (subject to production deadlines):

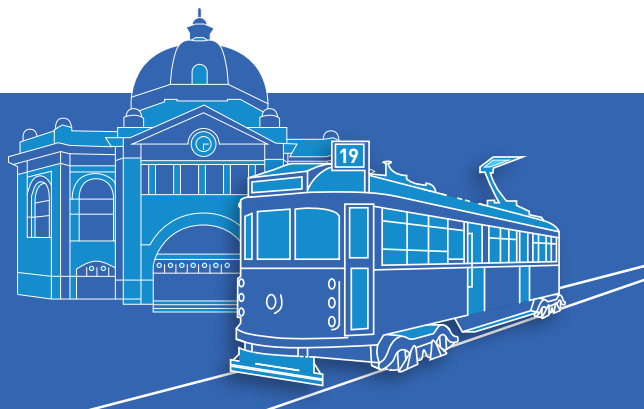
- » conference website with hyperlink to your preferred website (our supporters page)
- » conference app
- » company logo and acknowledgement on PowerPoint reel featured in the plenary room and all session rooms to be shown before and after sessions
- » company logo and acknowledgement on the support acknowledgement board at the venue

Delegate listing supplied two weeks prior to the Conference includes limited fields as follows:

- » First name
- » Surname
- » Organisation
- » State/Country

**Please note: the delegate listing is subject to delegates opting in.*

[CLICK HERE TO APPLY](#)



PUSH NOTIFICATIONS

\$1,500 (inc. GST)

FIVE (5) OPPORTUNITIES AVAILABLE

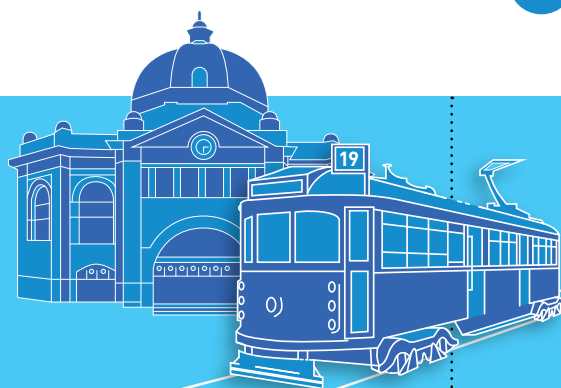
Information describing your initiatives, products and services can be distributed directly in the hands of your key audience. A push notification can be configured to link your company information by way of graphic or PDF file, which will link to a URL of your choice.

Delegates will be able to access the app post Conference, and the notifications will remain in the app once received by delegates.

[CLICK HERE TO APPLY](#)



EXHIBITION



The exhibition at the International Medicine in Addiction Conference will be an important aspect of the event and will provide a fantastic opportunity for face-to-face interaction with delegates.

Delegate lunches, morning and afternoon teas will be served in the exhibition area, providing exhibitors with the maximum opportunity to showcase their products and services and interact with delegates.

EXHIBITION DISPLAY TABLE

\$5,000 (inc. GST)

FOR EACH DISPLAY TABLE PURCHASED ENTITLEMENTS INCLUDE:

Registration

Two (2) complimentary full exhibitor registrations including:

- » access to scientific program sessions
- » access to the exhibition hall
- » daily catering
- » Access to the conference app
- » one (1) ticket to the Welcome Reception

Exhibition Display Table

- » One (1) clothed trestle table with backing board and two chairs with a power outlet
- » You are asked to provide one pull up banner to sit beside your trestle table

Company Promotion

Company logo and table number listed on the designated exhibitor page on the following materials (subject to production deadlines):

- » conference website including link to preferred URL
- » conference app

[CLICK HERE TO APPLY](#)

The IMiA 2019 Conference exhibition floor plan is provided to assist with selecting your preferred site. The floor plan is subject to change and will be updated as required.

EXHIBITION HOURS

Friday 1 March 2019

0830 – 1900hrs

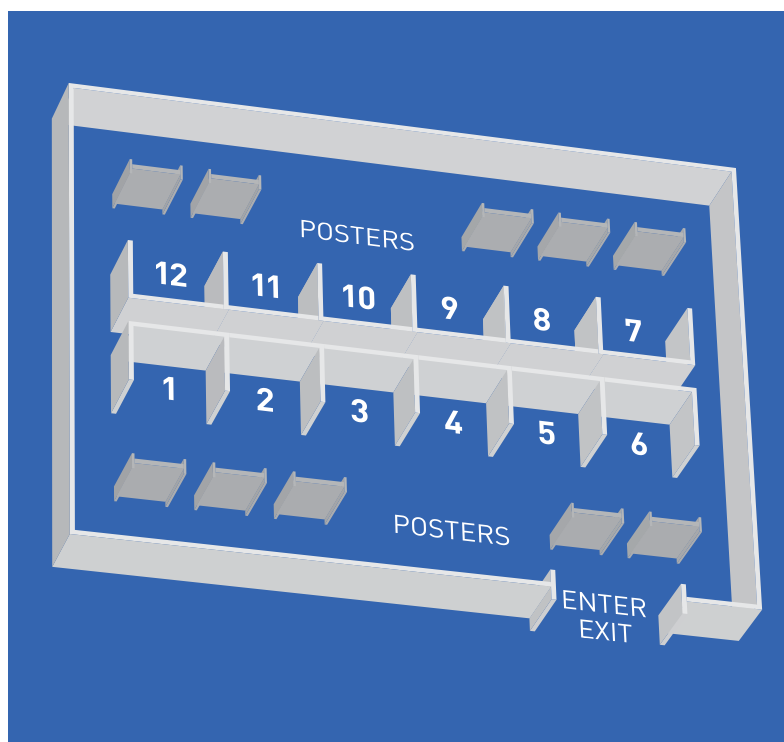
(to include the Welcome Reception)

Saturday 2 March 2019

0830 – 1730hrs

Please note these exhibition hours are indicative only and will be confirmed when the program has been finalised.

Exhibitor briefing notes, including the final floor plan and details regarding move-in and move-out arrangements, will be available on the Conference website early in 2019. The web link and password will be provided upon confirmation of your booking which contains all interim information.



POLICY AND GUIDELINES

Code of Conduct Medicines Australia

Pharmaceutical companies must adhere to the current Medicines Australia Code of Conduct relation to display and promotion of company or product names. All promotional design and print items will require approval by the Conference Organising Committee before the package is confirmed. The Committee, representing the collective Colleges, reserves the right to approve all branding provided by supporters and exhibitors.

Exhibitor protocol

Each exhibitor must keep their display within the dimensions of their exhibition booth at all times during the Conference and refrain from amplified announcements or music from the exhibition display.

Upgrade build stand design approval

Any upgrades to exhibition booth design plans must be pre-approved by the Conference Organising Committee and the venue. Exhibitors with custom built booths are required to submit a comprehensive

design plan to the Conference Office no later than Friday 24 February 2019 indicating the dimensions and features of the proposed booth for the Conference Organising Committee's consideration and approval.

Pricing

All pricing listed is quoted in Australian dollars inclusive of GST. All inclusions in Conference printed materials are subject to strict printing deadlines.

Registration

The IMiA 2019 Conference is an integrated event and all staff in attendance at your booth must be registered for the Conference.

Supporter registration

Where a complimentary full registration is included in the supporter package, you will be required to complete a registration form with the details of the attending delegate. The complimentary full registration includes full access to all scientific program sessions, access to the conference app, daily catering, and tickets

to the inclusive social functions. Additional full registrations or additional social events can be purchased. Please visit the Conference website for further information.

Exhibitor registration

Two (2) complimentary exhibitor registrations are included in each exhibition package; similarly you will be required to complete a registration form with the details of the attending delegate. If extra exhibitor booth personnel are required, you will be able to purchase additional registrations at the special exhibitor rate of \$450 per person. The exhibitor registration includes daily catering, but does not include access to scientific program sessions, or social function tickets.

Related events

Supporters and exhibitors should not arrange competing events against any of the College or Conference functions including pre- and post-Conference events, and are required to provide IMiA19 with information regarding proposed booth and social activities.

HOW TO APPLY

Online applications

Please visit the Conference website www.imia19.com.au and complete the online application form.

APPLY NOW

All applications received are firstly subject to Committee approval. Once Committee approval is granted each application will be acknowledged with a confirmation letter and tax invoice listing EFT payment details to facilitate payment.

Confirmation of participation

To fully confirm your support package and/or exhibition space, a 50% part payment is required upon application or within 14 days of receipt of your tax invoice. Your application will only be fully processed and secured upon receipt of this deposit at the Conference Organiser's Office. The balance of payment is required by Monday 5 November, 2018.

All applications made after Monday 5 November, 2018 will require full payment upon booking or within 14 days of receipt of your tax invoice.

Cancellation Policy

All cancellations must be received in writing to the Conference Organiser's Office. If you cancel a support package or exhibition booth/s, unless that particular area of support or exhibition space is resold, the Conference Organiser reserves the right to retain monies received. Any booth or support package cancelled after Monday 29 October, 2018 will incur 100% forfeit. If the balance of payment is not received by the due date, the allocated support package or exhibition booth space will be cancelled.

Terms and conditions

Full terms and conditions of support and exhibition are detailed on the application form. At the time of application potential supporters and exhibitors will be required to indicate their agreement to the terms and conditions.

MELBOURNE IMiA19



imia19.com.au

FURTHER INFORMATION

Helen McGowan
Support and Exhibition Manager

**International Medicine in Addiction
Conference Office**

WALDRON **SMITH** Management
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